

National Tunis Junior Association By-Laws

Article I – Name and Objectives

Section 1: The name of this organization shall be the National Tunis Junior Association.

Section 2: Objectives

- A. To promote Tunis sheep.
- B. To encourage participation of youth in the National Tunis Sheep Registry, Inc.
- C. To assist the National Association in Junior promotional activities.
- D. To develop youth leadership.

Article II – Membership and Dues

Section 1: Membership and Dues

- A. Membership is open to any youth twenty-one (21) or less years of age at the date of January 1st.

Article III – Directors

Section 1: Eligibility

- A. All youth with a paid membership and who own Tunis sheep are eligible.
- B. Any candidate running for an NTJA Board of Director position must have served at least one term as an intern director or as an officer in another organization pertaining to agriculture.
- B. Directors at the time of selection must be between a minimum of fourteen (14) and a maximum of twenty-one (21) years old.
- C. Interns must be between a minimum of twelve (12) and a maximum of twenty-one (21) years old.

Section 2: Selection of Directors

- A. Directors shall be selected through an application and interview process by a committee assigned by the NTSRI.
- B. No more than one NTJA Director and one NTJA Intern from each NTSRI region shall be selected.

Section 4: Terms of Office

- A. Interns shall serve a one (1) year term.
- B. Directors shall serve a two (2) year term.
- C. Directors are not required to first serve as an intern.
- D. Directors shall have executive privilege voting rights which interns shall not have.

Section 5: Removal of Directors

- A. Directors may be removed if:
 - 1. The director misses three (3) or more meetings for a non-emergency reason. Meetings that require travel such as to shows or sales are exempt.
 - a. If a director is present at an event and misses a meeting, they will not be exempt.
 - 2. The director exhibits inappropriate or illegal behavior or activity while representing the National Tunis Junior Association.
- B. Directors will be removed through impeachment and a 2/3 vote of the directors.

Article IV - Officers of the Board of Directors

Section 1: The officers of the National Tunis Junior Association shall be the President, Vice President, Secretary, and Treasurer.

Additional officers may be elected at the discretion of the Association by properly amending the Association Bylaws.

Section 2: Election of Offices

- A. Officers shall be elected by the directors from the Directors Board during March.
- B. All officers except the treasurer shall serve a one (1) year term.
 - a. The treasurer shall serve a two (2) year term.
 - b. The treasurer must be at least eighteen (18) years of age.
- C. Newly selected interns are ineligible to run for office.
- D. Candidates may be nominated by other members of the Board of Directors or may nominated themselves.
- E. A simply majority of the entire Board of Directors shall be required to elect the officers.

Section 3: The duties of each officer are as follows:

A. The President shall:

- 1. Preside at all meetings of the Association;
- 2. Be recognized as the official representative of the Board;
- 3. Serve as the chairperson of the Board of Directors;
- 4. Be responsible for advising the Secretaries on all correspondence, in accordance with the Board;
- 5. Call special meetings of the Board;
- 6. Prepare the agenda in consultation with the Board;
- 7. Be a voting member of the Board.

B. The Vice President shall:

- 1. Be responsible for all duties of the President in the President's absence;
- 2. Accept all official responsibilities and obligations deemed necessary by the President;
- 3. Solicit reports from all directors and committees/committee heads;
- 4. Be a voting member of the Executive Board.

C. The Secretary shall:

- 1. Keep a record of all proceedings of the Association and Board of Directors meetings of the Association and enter such minutes in a permanent record;
- 2. Be responsible for the distribution of the minutes to the Executive Board before the next regularly scheduled meeting and have the minutes available for review by the Membership of the Association;
- 3. Be responsible for the attendance records of the Association and Board of Directors;
- 4. Preside over the meetings of the Association or Board of Directors in the absence of the President and Vice President;

5. Be responsible for all correspondence pertaining to the Association and correspondence distribution to those designated;
6. Preserve and supply the National Constitution, Association Bylaws, other documents, records, and supplies;
7. Be a voting member of the Executive Board.

D. The Treasurer shall:

1. Report at the Board and Association meetings the financial status of the Association accounts, including, but not limited to, delinquent dues;
2. Propose, in conjunction with the Finance Committee or Board of Directors, the budget for the next fiscal year;
3. Receive and record all moneys of the Association and provide for the money's security;
4. Adhere to the budget approved by the Board of Directors and the Membership of the Association;
5. Pay all debts and expenses;
6. Maintain a record of receipts and expenditures, balance the accounts, and relinquish possession of the records to the newly-elected Treasurer before the last regular Association meeting of the previous term of office;
7. Serve as Ex-Officio Member of the Finance Committee and all other general Association purpose monetary generating committees;
8. Be a voting Member of the Executive Board.

Section 4: Removal of Officers

A. Officers may be removed from office for the following reasons:

1. A trend of nonparticipation or failure to satisfactorily perform the duties of their respective offices as stated above.
2. Missing three (3) meetings for a non-emergency or unexcused reason. Meetings that require travel such as to shows or sales are exempt.
 - a. If a member is present at an event however and misses a meeting, they will not be exempt.
3. Exhibiting inappropriate or illegal behavior or activity while representing the National Tunis Junior Association.

B. If it becomes necessary to remove an officer from his/her position, the directors may do so by impeachment and a 2/3 vote of the directors.

Article V – Advisors

Section 1: Eligibility and Appointment of Advisors

- A. Advisors must be a minimum of twenty-two (22) years of age by the date of appointment.
- B. Advisors must be a member of the NTSRI or Tunis Alumni.
- C. Advisors shall be appointed and confirmed by the NTSRI Board of Directors.

Section 2: Advisors and Terms of Office

- A. Advisors shall act as a mentor and helper for the Directors.
- B. Advisors may serve an indefinite term until resignation or removal by the NTSRI Board of Directors.

Section 3: Removal of Advisors

- A. Advisors may be removed if:
 - 1. The NTSRI Board of Directors votes to remove them.
 - 2. The advisor exhibits inappropriate or illegal behavior or activity while representing the National Tunis Junior Association or NTSRI.

Article VI - Meetings

Section 1: Meetings of the Members

- A. A biannual National Tunis Junior Association meeting shall be held Wooster and NAILE.
- B. The Board of Directors may call for any additional meetings of the National Tunis Junior Association as they deem necessary for the completion of business.
- C. Meetings of the National Tunis Junior Association shall be conducted according to Robert's Rules of Order.
- D. Each meeting shall include the Treasurer's Report, the Secretary's Report, and old and new business of the National Tunis Junior Association.

Section 2: Meetings of the Board of Directors

- A. The National Tunis Junior Association Board of Directors shall conduct all business through meetings scheduled by the directors.
- B. The president or advisors may call for any additional meetings of the National Tunis Junior Association Board of Directors that they deem necessary for the completion of business.
- C. Meetings of the Board of Directors shall be conducted according to Robert's Rules of Order.
- E. Each meeting shall include the Treasurer's Report, the Secretary's Report, and old and new business of the National Tunis Junior Association and Board of Directors.
- F. A quorum at a meeting of the NTJA Board of Directors is a simple majority of the active directors.

Article VII - Committees

Section 1: Committee Appointments

- A. The President with the approval of the NTJA Board of Directors may appoint standing committees at any time they are deemed necessary.
- B. The President with the approval of the NTSRI Board of Directors may appoint ad hoc committees/task forces at any time they are deemed necessary.

Section 2: Standing Committees

- A. The Finance (Fundraising) Committee shall plan all revenue making projects for the Association.
- B. A committee will exist for each of the following six (6) yearly youth events:
 - 1. National Show/Sale @ Wooster
 - 2. Midwest Junior Preview - Sedalia MO
 - 3. New England Show - Springfield, MA
 - 4. Jr. All American
 - 5. KILE - Harrisburg, PA
 - 6. NAILE - Louisville, KY

Article VIII - Changes in the By-Laws

- A. Proposed changes to the Constitution and By-Laws may come from the Board of Directors, five (5) members of the National Tunis Junior Association, or one (1) director on behalf of the members he/she represents.
- B. Any proposed changes to the Constitution and By-Laws must receive a 2/3 vote from the Board of Directors to be approved.
- C. The Constitution and By-Laws shall be reviewed by Committee at least once every five (5) years.