

**CONSTITUTION AND BY-LAWS**  
**American Corriedale Association, Inc.**  
**Revisions approved by the Membership at the Annual Meeting**

**Article I. Name and Non-Profit Status**

The name of the organization shall be the American Corriedale Association, Inc.

This Association is, and shall always remain, a non-profit organization without capital stock and without remuneration to its officers, except to the Secretary- Treasurer, whose salary shall be determined by the Executive Board.

**Article II. Objectives**

**The objectives and purposes of this Association shall be:**

1. To collect and preserve in concise, complete and accurate form the history and record of all Corriedale sheep belonging to members of this Association, and to non-members whose Corriedale sheep are registered in this Association.
2. To familiarize the general public with the superior merits of the Corriedale breed both as a farm flock and as a range sheep.
3. To encourage the continual improvement of Corriedale sheep, as well as the importing and exporting of Corriedales.
4. To prevent any infusion of other breeds into Corriedale sheep.
5. To investigate instances of doubtful, suspicious or unmerited pedigree and to prevent by lawful means any sheep, not pure Corriedale, from being registered, advertised, exhibited or sold as such.
6. To encourage the various livestock shows to include Corriedale sheep in their schedules.
7. To recommend the appointment of certain competent judges of Corriedale sheep to serve at livestock shows.
8. To promote, encourage and sponsor activities which encourage youth involvement in the Corriedale breed.

**Article III. Membership**

1. Any breeder of registered Corriedale sheep, or any bona fide business entity producing registered Corriedale sheep, may apply for membership in the Association. A membership fee (amount to be established by the Executive Board) must accompany the application. The applicant, at the discretion of the Secretary-Treasurer, shall enjoy privileges of membership pending the acceptance or rejection of the person's application for membership by the Executive Board.
2. A one time, free transfer of membership, and sheep involved in the membership, may be made upon request if the existing membership name is being retained and if one of the following six situations (a through f) is involved:
  - a. To a joint membership with a spouse or other members of the immediate family, not the subject of any prior suspension or expulsion, if originally issued to an individual. Immediate family is defined to include a spouse, brothers, sisters and children.
  - b. To a member of the immediate family, (refer to 2a), not the subject of any prior suspension or expulsion.
  - c. To an heir or heirs as designated in a will.
  - d. To a surviving partner of a partnership.

e. To one of the individuals of a dissolved partnership, designated by transfer endorsement signed by the other partner or partners.

f. To a stockholder of a corporation designated by transfer endorsement of the corporation, signed by its president or vice-president, attested by its secretary, and sealed.

3. Associate membership is available to (a) juniors and adults who are no longer raising and registering Corriedales, but are still interested in the breed and (b) juniors and adults who have never raised Corriedales but are interested in the breed. Associate members do not have voting privileges, but will receive all mailings to the regular membership, including the Corriedale Extra. In addition, their names will be listed as associate members in the breeder's directory.

Yearly fees for associate membership will be 2/3 of the existing fees for junior and adult members.

#### **Article IV. Organization**

##### **1. Officers**

The officers of this Association shall consist of a president, Vice- president and Secretary-Treasurer. The Secretary-Treasurer shall be selected and hired by the Executive Board, who will also determine the yearly salary for this position.

##### **2. Executive Board**

The business of this Association shall be conducted by an Executive Board. Said Executive Board shall consist of the President and Vice- President, who are members by virtue of their offices, and in addition, three members elected by the Board of Directors from the Association membership.

##### **3. Board of Directors**

The Board of Directors shall consist of State Directors, Past Presidents who are raising Corriedales and have registered animals within the last two fiscal years, members of the Executive Board and the President or elected representative of the Junior Association. Each of the fifty states of the United States shall have the right to organize and to elect a State Director to this Association. States without a state association also have the right to have a State Director. Past Presidents (as defined above) shall have the same privileges and voting rights as the other members of the board of Directors.

#### **Article V. Election of Officers, Executive Board Members and State Directors**

##### **1 .President and Vice- President**

The President and, Vice-President shall be elected annually at the meeting of said Association by a majority of the membership present. Voting shall be by ballot and all candidates are to be nominated from the floor. The President and Vice- President shall hold the office to which they are elected for a term of one (1) year from the date of said election or until their successors are elected and qualified.

Neither the President nor the Vice-President of the said Association shall be eligible for re-election to the same office for two successive terms, but nothing herein provided shall prevent any President or Vice- President from being re- elected to that same office after the term of a successor has expired.

##### **2. Executive Board**

By virtue of office, the President and Vice-President shall constitute two members of the Executive Board. The additional Executive Board members shall be nominated by members of the Board of Directors and elected by a simple majority of the Board of Directors present at the annual Board of Directors Meeting, providing a quorum is present. At least six State Directors must be present to constitute a quorum. The length of term for the elected additional Executive Board members shall be three years. No member of the Executive Board may succeed himself/ herself in office after one full term, except after an interval of one year or more.

All members of the Executive Board so elected, as here provided shall serve until the expiration of their respective terms. If a vacancy occurs in the Executive Board, or in the Vice- Presidency, due to death, disability, or other disqualification, prior to the expiration of the term for which said member was elected, then a majority of the Executive Board remaining shall appoint a successor to fill out such unexpired term.

### **3. State Directors**

The State Directors shall be elected at times, and hold office for such periods as are consistent with the Constitution and Bylaws of the state organizations from which they are elected.

For states without a state association, if only one member from a state is present for the Board of Directors Meeting, then that person will be the State Director after registering with the Secretary- Treasurer. However, if two or more members from a state attend the Board of Directors Meeting, then they must decide among themselves who will be the State Director and register such person with the Secretary- Treasurer. Prior to the Annual Board of Directors Meeting, the Secretary-Treasurer must receive notification of state -elected directors, and alternates if applicable, and the registration of directors from states without associations.

4. Neither the Executive Board or the Board of Directors, nor any officer of the Association shall become liable for decisions rendered, put into effect, or published, as provided for in the constitution, nor any action taken pertaining to the same.

## **Article VI. Duties and Powers**

### **1 .President**

It shall be the duty of the President to preside at all meetings, whether of the Association, the Executive Board, or of the Board of Directors.

### **2. Vice- President**

The Vice-President shall perform the duties of the President in case of the absence, disqualification, disability or death of the latter.

### **3. Executive Board**

The Executive Board shall be empowered to transact any and all business of the Association and to carry out all matters of policy as determined by the Board of Directors; and to select a Secretary- Treasurer for such terms and at such salary and remuneration as the Executive Board shall decide. A majority of the Executive Board shall constitute a quorum for the regular transaction of business.

The Executive Board will meet as often as necessary to carry out and complete the Association's activities and business.

### **4. Secretary- Treasurer**

It shall be the duty of the Secretary- Treasurer to keep the records of the Association, to receive all monies due said Association, and to pay all bills legally allowed against said Association. He/She shall prepare suitable financial reports and keep such other records and reports of the Association as may be required of him /her, and shall provide for an annual audit at the close of business of each fiscal year, which ends April 30.

It shall further be his/her, duty to publicize the breed by giving wide publicity to the achievements thereof, either in sales or shows or otherwise.

He/She shall organize and assist in the organization of state associations of Corriedale breeders.

He/She shall perform such other duties as the Executive Board may require of him/her.He/She shall give bond in such amounts as the Executive Board may require, the premiums thereof to be paid out of the assets of the Association.

The Secretary-Treasurer will issue regulations and make decisions necessary to the efficient operation of the Association office relative to applications for registry, membership, and all related matters. All of his/her decisions will be subject to appeal to the Executive Board, whose decision will be final.

#### **5. *Board of Directors***

The Board of Directors is the policy-making body of the Association and delegates responsibilities to the Executive Board. It is the responsibility of the State Directors and Past Presidents to keep the Executive Board members informed about matters of concern, constructive ideas and suggestions, and success stories coming from their respective states. This is essential for the Executive Board to best conduct the business of the Association with full recognition of the wishes of the membership from all states.

#### **6. *Members***

The primary voting responsibilities of the membership at the annual meeting are the election of the President and Vice – President, the election of the National Corriedale Queen, voting on proposed changes in the Constitution and Bylaws, and any other matters so desired. There can be only one vote per membership even though several people may be represented in a single membership.

#### **Article VII. *Location of Association's Office***

The principal office of this Association shall be in the town of address of the Secretary- Treasurer or at such other location as authorized by the Executive Board.

#### **Article VIII. *Annual Meeting and Additional Meetings***

The annual meeting of the Association shall be held at such time and place as designated by the Executive Board, but within 120 days of the close of the fiscal year which is April 30. Notice of annual meetings is to be mailed to all members at least 30 days prior to the meeting.

In addition to the annual meeting, other meetings of the Association may be called by the President, or by a majority vote of the Executive Board. The action taken at such meetings shall be binding upon the Association, providing that the membership has been given 30 days advance notice.

The Board of Directors shall be called into session prior to the annual meeting and at any time deemed necessary by the Executive Board.

The Executive Board shall meet in executive session prior to any Board of Director Meeting. They shall formulate an agenda and carry on business of the Association, but in no way shall an agenda restrict other matters from being raised and discussed at the Board of Directors Meeting.

#### **Article IX. *Amendments and Additions***

Before an amendment can be made to the Constitution and By-Laws, it must be presented and receive a majority vote of the membership present at a prior year's membership meeting or special membership meeting as herein provided.

The Constitution and By-Laws may then be amended or added to by a majority vote of the membership present at the annual meeting or special membership meeting as herein provided after they have received written notice 30 days prior to say meeting of the proposed amendment which received a majority vote the prior year.

#### **Article X. *Discipline, Suspension or Expulsion for Misrepresentation or Misconduct***

When a member or non- member of this Association is found guilty of engaging in misrepresentation or misconduct in connection with the breeding, showing, registration, purchase or sale of Corriedale sheep, or has willfully violated the constitution and bylaws of this Association, said person may be denied all association privileges if a member (registration and transfer privileges if a non-member) and the registration of animals in question may be withdrawn. A

complaint brought against a member or non-member of this Association must be made in writing, signed, and include all of the facts upon which the complaint is based. All complaints received are to be given serious consideration by the Association. A written complaint must be mailed to the Secretary-Treasurer, who in turn will mail a copy to all members of the Executive Board.

Following the reception of a written complaint, the Executive Board will review it at their next meeting. If it is determined that adequate evidence exists, then the accused shall be requested to appear before the Executive Board within 30 days after written notification of such hearing. The notification must include a copy of the complaint and accumulated evidence. At the time of the hearing the accused must make available to the Executive Board a prepared statement in regard to the allegations. Following such hearing the Executive Board will make a decision as to the guilt or innocence of the accused, and determine the severity of the penalty if found guilty. If the decision and penalty are appealed, they will be stayed until the appeal is heard by the Board of Directors.

If the Executive Board finds the accused guilty of the charge or charges made and imposes a penalty, as above provided, the person so convicted shall have the right of appeal to the Board of Directors. An appeal must be in writing and presented within 30 days to the Secretary-Treasurer. The Board of Directors shall then assume jurisdiction of the matter and at its next regular meeting shall consider the charges made, and hear the evidence for and against the accused. If in the judgment of a majority of the Board of Directors present, expressed by vote, the charge is sustained, the action of the Board of Directors shall be considered final. If a majority vote is not obtained then the charges shall be withdrawn as well as any penalties that had previously been imposed by the Executive Board.

In addition to receiving written complaints, the Executive Board is empowered to initiate investigations of any misrepresentation or misconduct in connection with the breeding, showing, registration, purchase or sale of Corriedale sheep and any willful violations of the constitution and bylaws of this Association. In the event the Executive Board does initiate such an investigation, it shall follow the same procedure and have the same power as is hereto provided for in this Article X where a written complaint has been made to the Secretary-Treasurer of this Association.

## **BYLAWS**

- I.** No sheep shall be accepted for registry whose ancestry does not trace in unbroken lines through both sire and dam to any internationally recognized livestock record association recording Corriedales.  
Persons desiring to register sheep in this Association shall present such evidence of purity as may satisfy the Executive Board. Prima Facie evidence shall be a certification from these Associations covering the individual in question.
- II.** All sheep shall be ear-tagged with the owner's individual number of the sheep and the ear tag designation listed on the certificate of membership. For purpose of registration, the owner is always the owner of the dam at the time the lamb was dropped, regardless of when any animal is recorded or who the owner may be at that time. The use of duplicate ear tags, one for each ear, or of an ear tag and a tattoo in separate ears, is recommended.
- III.** Registration fees (established by the Executive Board) will be assessed for each animal recorded. Members shall present their lambs for record on the prescribed form on or before one year after date of birth or they shall pay double the registry fee. Non-members may record at double these rates.  
Anyone under 21 years of age is eligible for Junior Membership and can record at membership rates. 4-H or FFA membership is not required to be a Junior Member.
- IV.** All applications for registry of sheep shall be made on a form furnished by the Association, the same having been approved by the Executive Board. No application for registry shall be accepted unless accompanied by the proper fee and made on the Association form, properly filled out and certified to and signed by the owner or his authorized agent or agents. An annual fee per calendar year (established by the Executive Board) shall be charged members and junior members and is payable prior to registration or other work from the Association office. Breeders should always make and keep an exact copy of all applications for their files complete with registry numbers.
- V.** Any member selling registered sheep shall within 60 days after payment in full for the animal, issue to the purchaser a transfer for the same, if requested.  
Any breeder failing to issue such transfer at the request of the purchaser, shall be suspended or fined at the discretion of the Executive Board until such transfer is issued. Transfer fees (established by the Executive Board) shall be charged per head and double this amount if the time requirement is not complied with.
- VI.** The owner of the dam at the time she was bred shall be considered as the breeder of the animal. When a bred ewe is sold the date of breeding, together with the registration number and ear tag identification of the service ram, must be supplied in the space indicated on the reverse side of the Certificate of Registry of the ewe as a part of the application for transfer. In the event that a ram is leased by one breeder from another, a statement to that effect signed by the owner of the ram and the owner of the ewe to which the ram was mated, must accompany the application for registry of any offspring resulting from such mating. (One statement is sufficient for any number of ewes bred to the same ram for one owner.)  
The owner of the dam at the date of lambing, and consequently, of the lamb at the date of birth shall be deemed the owner of the lamb and shall be so listed on the certificate of registry and on the permanent record. Subsequent changes in ownership will be shown by transfer. Registration and transfer of the same animal may be effected at one time by payment of proper fees for both and by supplying the correct date of sale.
- VII.** Duplicate certificates of registry may be secured on payment of a fee (amount to be established by Executive Board), when accompanied by a satisfactory explanation as to why the duplicate certificate is required. Duplicate certificates will be issued only to the owner of the animal as indicated by Association records. (This fee applies only when registry number is supplied.)

- VIII.** Five generation extended pedigrees will be furnished through the Association office, with a fee (established by the Executive Board), being charged per generation.
- IX.** Each member will shall be required to maintain a breeders individual record in which he/she will keep a tabulated account of all sheep bred by him/her, identified by registry number. In addition, each member shall upon request, furnish the secretary with a complete history of the flock.
- X.** Each member will be issued a numbered Certificate of Membership. Members shall be listed in the Association membership lists alphabetically by state. The listings will include the membership number, which indicates the order in which individuals joined the Association.
- XI.** The Secretary- Treasurer will issue regulations and make decisions necessary for the efficient operation of the registry office relative to applications for registry, membership and related matters. All his/her decisions will be subject to appeal to the Executive Board, whose decision will be final.